



Worcestershire County Council
Educational Services

The Fairfield Community Primary School

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Headteacher:
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26th March 2014

Dear Parents/Carers,

PARENT/TEACHER MEETINGS – 2ND/3RD APRIL 2014

We would like to invite you into school to meet your child's teacher and review their targets and progress.

These meetings will take place on **Wednesday, 2nd April and Thursday, 3rd April 2014**. The first appointment will be at 3.15 pm and the last at 5.25 pm. To help you get a time that is convenient for you, there will be timetables for you to 'sign-up' in the classrooms from tomorrow morning. We hope this helps to make the process easier for you.

On the two evenings, tea and coffee will be available in the hall along with a collection of your child's work and other information.

I look forward to meeting you over the two days.

Yours sincerely,

Mr. J. Schiffmann
Headteacher



committed to
inclusive staff
development



*Striving for excellence and innovation in teaching and learning
Committed to continuous improvement*